

# TERMS OF USE

Please review the following terms carefully. By booking camp dates, you signify your agreement to these Terms of Use. **If you do not agree to be bound by these Terms of Use in their entirety, you may not access or use the Elks Youth Camp.**

## ABOUT THE CAMP

The Jack Warter, Jr. Youth Camp opened in 2005 and is an Arizona Elks Association passion project dedicated to the youth of Arizona. The camp is open to Youth Groups such as the Boy and Girl Scouts, 4-H Club, Church Youth Groups, ROTC and Explorers. Located on Workman Creek in the Sierra Ancha Mountain Range, the camp sits on 8 acres of unbelievably beautiful wilderness. If you're looking to get away, this is the place!

## RESERVATIONS

The Camp is Seasonal and is open from May through September each year. The booking calendar can be found at [www.elksyouthcamp.com](http://www.elksyouthcamp.com). Early booking for large camps of 65 or more people opens September 1st. All small camps under 65 people can begin booking **January 1st** of each camp season. Once a booking request is submitted, the reservation will appear as **Pending** until the Deposit and Insurance certificate are received from the group making the reservation. Reservations will be confirmed if all guidelines are met within 2 weeks of submitting a reservation request. All unconfirmed reservations will be canceled and dates will be reopened on the booking calendar.

## DEPOSIT AND INSURANCE

Any Group booking the camp will be required to pay a non-refundable \$50 administration fee and a \$350 refundable Security/Cleaning deposit at the time of booking. Guests paying their deposit by check will be given a 2 week grace period to receive payment. The deposit ensures that the group will "leave the camp as they found it". The Camp Host will complete a Inspection Report upon checkout to determine if the campsite has been properly taken care of and cleaned. All deposits will be returned to the group by the Arizona Elks Major Projects (AEMP) office, unless compliance was not met.

Each group using the camp must submit proof of liability insurance coverage that includes coverage for sexual abuse and molestation. The liability insurance coverage shall be for not less than \$1,000,000 and shall contain an endorsement that includes Arizona Elks Major Projects, Inc. as an additional insured party under the policy. The Liability Insurance Certificate must be emailed to [azelksyouthcamp@gmail.com](mailto:azelksyouthcamp@gmail.com) within 2 weeks of online reservation request.

## CANCELLATION

Deposits will be refunded (less a \$50 administration fee) if bookings are canceled 42 days prior to arrival. If a booking is canceled less than 42 days prior to the scheduled arrival date, the full deposit is forfeited and the group will be considered “**Not in Good Standing**” for future camp bookings.

## USE AND RESTRICTIONS

- Camp use is limited to non-profit {501(c)(3) type} organized youth groups that must provide their own liability insurance. We are not able to accommodate any private use (Family Reunions) of the camp.
- Each group may use the camp for a minimum of 2 nights or a maximum of 6 nights and cannot book subsequent weeks.
- Each group must maintain a minimum of 35 guests or a maximum of 130 guests during their stay. Any group that does not meet this requirement will forfeit their deposit and will not be given priority booking for the following camp season.
- No single group or organization can reserve more than **40%** of the total camp bookings for any given year. Large organizations, with multiple affiliated groups are encouraged to combine their camp reservations among those groups to ensure the camp capacity and availability is properly used.
- Large Groups of 50 to 130 people get priority booking with Early Registration from **September 1st - December 31st.**
- Small Groups of 50 or less can book the camp Starting **January 1st.** Small Groups of less than 50 may have to share the facilities with another group (see Double Booking).
- Multiple small groups are welcome to combine and reserve the camp together as long as they meet group guidelines.
- All guests under the age of 18 must be accompanied and supervised by an adult. 1 adult for each 4 children under 12, 1 adult for each 9 children 13-18 years of age .
- No unsupervised under age children are allowed on the property.

## DOUBLE BOOKING

Small groups of less than 50 guests are subject to double booking. These groups may be booked alongside other small groups of less than 50.

If your small group is double booked you will be required to share the restrooms and recreational facilities at the camp. The group with the first booking will be assigned use of the lower 8 cabins, meeting hall, and kitchen. Groups that double book alongside an existing group will be assigned use of the upper 5 cabins, outdoor kitchen and meeting area

## **PRIORITY BOOKING**

Priority booking is granted to New Groups and groups that have previously stayed at the camp and have adhered to all rules and regulations. These groups are designated as **“In Good Standing”** and will be allowed to make reservations on January 1st each year. Any groups that are designated as **“NOT In Good Standing”** will not be allowed to make a reservation until May 1st. Reservations made by a group **“NOT In Good Standing”** will be held as pending and may be canceled or double booked.

## **GROUP LEADER RESPONSIBILITIES**

The group leader is responsible for;

The behavior of the group,

Ensuring the adequate supervision of all children,

Following camp emergency procedures and delegating emergency response roles within their group,

Providing an appropriate first aid kit for the group and ensuring they have a group staff member with a current first aid certificate who can assess any first aid needs of the group,

Obtaining permission from Elks Youth Camp Host for any Adventure Based Activities brought onto the site or for any third party that may be running Adventure Based Activities and ensuring compliance with these terms and conditions.

## **INSPECTION**

Management reserves the right to inspect the premises at any time while a camp is under progress and a full inspection, with the Group Leader, will be carried out at the conclusion of the camp.

## **ARRIVAL & DEPARTURE TIMES**

Check-in time is 1:00pm

Check-out time is 11:00am

Groups must not enter the Camp prior to the allocated time and must not overstay the allocated departure time. The Camp will only be unlocked when the Group Leader arrives. The Group Check-Out Inspection must be completed with the Camp Host before leaving the site.

## NOT PERMITTED

Smoking, alcohol, illegal drugs, pets (except guide dogs), knives, firearms, fireworks or explosives of any kind are not permitted on the property.

**Each group is responsible for bagging up and taking out any trash that accumulates during their stay.**